

Volunteer Background Check Guidelines

1. Background checks are required of all volunteers that will have unsupervised access to students.
2. Recruitment and selection of volunteers is done at the local building level. Interested individuals should contact the building principal or his/her designee.
3. If you have been a resident of Ohio for 5 years or greater, please fill out the Grandview Heights City Schools Pre-volunteer Activity Disclosure Authorization and Release form (front and back). Turn in the form and a copy of your Ohio Driver's License to your building principal or the Board of Education Office.
4. Volunteers that have been residents of Ohio for less than 5 years must be fingerprinted. Call the board office at 481-3600 for appointment information. The Board of Education will assume the costs of fingerprinting.
5. Once approved as a school district volunteer, your initial approval will be valid for five years provided that you sign a yearly affidavit stating that no changes have occurred between background checks.
6. Background checks will be repeated on a five-year cycle or at the request of the school district.

GRANDVIEW HEIGHTS CITY SCHOOLS
PRE-VOLUNTEER ACTIVITY
DISCLOSURE, AUTHORIZATION AND RELEASE

I understand that to be a volunteer in the Grandview Heights City School District, I am required to provide personal information sufficient for the District to cause a criminal records and background check to be performed with respect to me. I understand that at any time during my volunteer service I may be required to provide a set of impressions of my fingerprints for a criminal records check. I understand that the Grandview Heights City School District will rely on this information as it considers my application and continued service as a volunteer in the District.

I have reviewed the criminal offenses listed on the back of this form. I certify that I have never been convicted of any of these offenses, or crimes of similar import or nature. I agree that I will notify the district if I am ever charged with any of the criminal offenses listed.

I hereby release the District and its agents from any and all liability related to the procurement or disclosure of any information provided by me or obtained about me in connection with my application for volunteering with the District. I further direct, consent and authorize the District or its agent to conduct criminal records and background checks and further authorize any third parties who may be custodians or in possession of information about me to disclose such information to the District or its agents in connection with criminal records and background checks.

I have read this Pre-Volunteer Activity Disclosure, Authorization and Release, and by signing below, direct, consent to the terms herein, and authorize the District or its agent to conduct criminal records and background checks in conjunction with my application and volunteer service.

I release the District of any obligation should I become ill or receive an injury as result of my volunteer services.

Volunteer Signature

Date Signed

Printed Name (First, Middle Initial, Last)

Social Security Number

Date of Birth

Telephone Number

Maiden Name (if applicable)

Current Address:

Street

City

State

Zip

Previous Address:

Street

City

State

Zip

_____ I have been a resident of Ohio for the past 5 years and have included a copy of my valid Ohio Driver's License with this application.

_____ I have not been a resident of Ohio for the past five years and have made arrangements with the Board Office for fingerprinting.

Principal/coach/advisor/sponsor _____

Activity _____ Building _____

Superintendent

Approved _____ Not Approved _____

DISQUALIFYING OFFENSES

2903.01	Aggravated Murder
2903.02	Murder
2903.03	Voluntary Manslaughter
2903.04	Involuntary Manslaughter
2903.11	Felonious Assault
2903.12	Aggravated Assault
2903.13	Assault
2903.16	Failing to Provide for a Functionally Impaired Person
2903.21	Aggravated Menacing
2903.34	Patient Abuse and Neglect
2505.01	Kidnapping
2505.02	Abduction
2505.04	Child Stealing
2505.05	Criminal Child Enticement
2907.02	Rape
2907.03	Sexual Battery
2907.04	Corruption of a Minor
2907.05	Gross Sexual Imposition
2907.06	Sexual Imposition
2907.07	Importuning
2907.08	Voyeurism
2907.09	Public Indecency
2907.12	Felonious Sexual Penetration
2907.21	Compelling Prostitution
2904.22	Promoting Prostitution
2907.23	Procuring
2907.25	Prostitution
2907.31	Disseminating Matter harmful to Juveniles
2907.32	Pandering Obscenity
2907.32.1	Pandering Obscenity Involving a Minor
2907.32.2	Pandering Sexually Oriented Matter Involving a Minor
2907.32.3	Illegal Use of Minor in Nudity Oriented Material or Performance
2911.01	Aggravated Robbery
2911.02	Robbery
2911.11	Aggravated Burglary
2911.12	Burglary
2919.12	Unlawful Abortion
2919.22	Endangering Children
2919.24	Contributing to Unruliness or Delinquency of a Child
2919.25	Domestic Violence
2923.12	Carrying Concealed Weapons
2923.13	Having Weapons While Under Disability
2913.16.1	Improperly Discharging Firearms at or Into Habitation or School
2925.02	Corrupting Another with Drugs
2925.03	Trafficking in Drugs
2925.04	Shall Not Cultivate or Manufacture Drugs
2925.05	Shall Not Provide Money to Another if the Recipient is to Use the Money to Purchase a Controlled Substance
2925.06	Shall Not Administer, Prescribe, or Dispense any Anabolic Steroid Not Approved by the US FDA
2925.11	Drug Abuse, Shall Not Obtain, Possess or Use a Controlled Substance
3716.11	Adulterated Food

I have read the above Disqualifiers.

Volunteer Signature

Date