

RECORD OF PROCEEDINGS

MINUTES OF THE GRANDVIEW HEIGHTS CITY BOARD OF EDUCATION

Regular Meeting September 13, 2011

The Grandview Heights City School Board met in regular session pursuant to the rules section 3313.15 of the Ohio Revised Code at the Brotherhood of Rooks Media Center in the Grandview Heights High School with Ms. Lithgow in the Chair. Addendum items to these minutes are contained herein and are a part of these minutes. The agenda prepared for this meeting immediately follows these minutes. The Board of Education endeavors to prepare audio tape recordings of its regular meetings. The tape recording of this meeting is on file at the Office of the Board of Education.

Call to Order (I): President Lithgow called the meeting to order at 7:00 p.m.

Roll Call (II): The following persons were present:

Members Present:

Kathy Lithgow, President
John Kessler, Member
Joanne Peters, Member
Grant Douglass, Member
Katie Clifford, Member (5)

Others Present:

Edward O'Reilly, Superintendent of Schools
Bob Baeslack, Edison Intermediate/Middle School Principal
Brian Bowser, Stevenson Elementary Principal
Brad Pettit, Director of Technology
Katie Maxfield, Director of Curriculum
Courtney Price, Child Care Director
Nancy Schott, Director of Pupil Services
Terry Arbogast, Custodian
Jeannie Arbogast, Visitor
Tom Hayes, Parent
Alan Froman, Grandview This Week
Tammy Rizzo, Treasurer

Pledge of Allegiance and Silent Meditation (III): President Lithgow led the Pledge of Allegiance and silent meditation.

Recognition of Academic Achievement and Outstanding Contributions (IV-A): Two persons were recognized at this time.

1. Vince DeTillio, 2010-2011 Teacher of the Year: Mr. Baeslack described Vince as a gifted teacher who is eager to learn new ways to instruct and strives to engage each student. He is a role model and a great asset to the District.
2. Terry Arbogast, 2010-2011 Win-Win Employee of the Year: Mr. O'Reilly introduced Terry as the Win-Win Employee of the Year. He commented on Terry's cherry disposition and described him as a great ambassador for the District.

Recognition of Guests and Hearing of the Public (IV-B): President Lithgow asked if anyone wished to address the Board at this time. There was no one.

Minutes (V): President Lithgow asked if there were any corrections, additions, or deletions to the minutes of the previous meeting. There were none.

MOTION 11-096: Mr. Douglass moved to approve the minutes of the August 9, 2011, regular meeting as presented by the treasurer.

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Kessler, yes; Peters, yes; Clifford, yes; Douglass, yes; Lithgow, yes. 5 yes.

The president declared the motion carried.

Treasurer's Report (VI-A): Mrs. Rizzo reviewed the following financial information at this time.

MOTION 11-097: Ms. Peters moved to approve the following financial items.

1. August financial reports as they are contained as addendum items to these minutes.
2. Payment of August bills. (Motion 11-004 authorized the payment of all bills as they are due).
3. Investments for the month of August, 2011. (Motion 11-004 authorized the investment of funds).

Mr. Douglass seconded the motion.

On roll call, the members voted as follows: Kessler, yes; Douglass, yes; Peters, yes; Clifford, yes; Lithgow, yes. 5 yes.

The president declared the motion carried.

Board Reports (VI-B):

OSBA Legislative Liaison: Ms. Peters reported that at their September 2, 2011 meeting Mr. O'Reilly updated members about House Bill 153 (Ohio's Budget Bill) and discussed how it will impact our District financially. Mr. O'Reilly mentioned the downside of House Bill 136 (School Choice Bill) which increases the voucher system and would require public school districts' to pay for those students who choose to attend parochial schools.

Student Achievement Liaison: No report was presented at this time.

Business Advisory Council: No report was presented at this time.

Facilities Committee: No report was presented at this time.

Family and Civic Engagement: Mrs. Clifford reported that the Family and Civic Engagement Committee met to discuss the healthy choice changes and how the changes have impacted sales. While several of the changes have been successful, the removal of strawberry and chocolate milk from the menu has raised many concerns with both parents and students. The committee received over seventy letters from 7th and 8th graders informing members of the nutritional value of chocolate milk and requesting that it be added as a menu option. After reviewing the letters and reviewing reports showing a decrease in milk sales, committee members decided to add chocolate milk back to the menu.

Building and Department Reports (VI-C): See agenda addendum item.

1. Security Update: Mr. O'Reilly reported that earlier this school year the police department requested that Stevenson Elementary go to a lockdown. He commended the staff and students on their superb job

of running through the drill and following directions. Administrative Council is going to request a meeting with police and fire departments to review the circumstance and discuss what we can do better.

Permanent Improvement Report (VI-D):

Mr. Pettit reported that the wireless request for proposal has been completed and we are currently open to receive proposals. Mr. Pettit anticipates receiving proposals from at least three vendors. Proposals are due on or before September 21, 2011.

Mr. Pettit informed the Board that he is looking into purchasing an internal content filter and has been evaluating and meeting with prospective vendors. A content filter is a device that manages what websites or web content will be blocked or allowed. MEC currently provides this service, but having our own internal content filter will provide us with more control and will be pivotal in our new wireless access for students and staff. Mr. Pettit fielded questions from members of the Board.

Superintendent's Report (VI-E): The superintendent reported on the following.

1. Construction Update: Mr. O'Reilly reported that today our preschoolers moved into their new classroom at Stevenson. Mr. O'Reilly provided a financial update showing our available federal funds for the pre-school construction project compared to what we have spent to date. We are waiting on the final bill from Elford Inc., but he anticipates total costs to be approximately \$1,000 under budget. All punch out items will be taken care of before cutting the final check to Elford Inc.

Mr. O'Reilly informed the Board that today they started the final coat of asphalt on Oakland Avenue and that the project should be completed within the next couple of weeks.

2. Health Curriculum – Katie Maxfield: Ms. Maxfield provided Board members with highlights from the new high school health curriculum. The proposed Grandview Heights High School Health Curriculum is aligned with the national health standards and complies with House Bill 19. The curriculum contains eight topics and addresses health issues and wellness from a holistic perspective and includes: (a) physical health, (b) emotional/mental health, and (c) social health. The curriculum is designed to provide students with the skills, knowledge and understanding to make informed decisions and choices about their health and wellness.

Recommendations from the Superintendent for action by the Board of Education (VII):

Curriculum & Instruction (VII-A): There were two items of curriculum and instruction to be considered at this time.

MOTION 11-098: Ms. Peters moved to approve the following item of curriculum and instruction.

1. Independent Study Request: Approve the following request for an independent study program at the high school for the 2011-2012 school year:

a.	Cecilia Albon	Music Theory	Grega/Watkins
b.	Ezra Baker	Music Theory	Grega/Watkins
c.	Dillon Chambers	GWP English	Thivener
d.	Abby Hanson	Music Theory	Grega/Watkins
e.	Michael Hanson	American Government	Corbett
f.	Hallie Kerr	Music Theory	Grega/Watkins
g.	Dylan Pham	Music Theory	Grega/Watkins
h.	Olivia Reed	Music Theory	Grega/Watkins
i.	Meggie Sheahan	Music Theory	Grega/Watkins
j.	Evan Tillett	Music Theory	Grega/Watkins

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| k. | Elaina Vimmerstedt | Music Theory | Grega/Watkins |
| l. | Jason Williams | GWP English | Thivener |
| m. | Allison Zawisa | Music Theory | Grega/Watkins |

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Lithgow, yes; Kessler, yes; Douglass, yes; Peters, yes; Clifford, yes. 5 yes.

The president declared the motion carried.

2. High School Health Curriculum: The Board will review the high school health curriculum for adoption at the October board meeting. (First Reading).

Board Policy and Procedure (VII-B): There were no items of board policy and procedure to be considered at this time.

Business and Finance (VII-C): There were five items of business and finance to be discussed at this time.

MOTION 11-099: Mr. Douglass moved to approve the following items of business and finance.

1. Petty Cash Funds for 2011-2012: Approve the Petty Cash Fund accounts as listed below:

	<u>Custodian</u>	<u>Department</u>	<u>Amount</u>	<u>Maximum Check Amount</u>
a.	Judy Hauenstein	High School	\$400.00	\$100.00
b.	Teresa Clayton	Middle School	\$400.00	\$100.00
c.	Lue Bauer	Stevenson Elem.	\$300.00	\$100.00
d.	Elizabeth Elder	Athletic Dept.	\$300.00	\$100.00
e.	Sandra Kipp	Board of Ed.	\$400.00	\$100.00
f.	Courtney Price	Child Care	\$300.00	\$100.00

2. District Cashier: Authorize the following personnel as a District Cashier for the 2011-2012 school year:

- a. Food Service Catherine Hart, Cook

3. Disposal of Equipment/Furniture: Approve the disposal of the items listed below:

- a. Stevenson Elementary
Tag #4663 tape recorder broken
- b. District Technology
72 each Apple iMacs obsolete/broken

4. Gifts/Donations: Accept the following donation:

- a. Veronica Six donated an Emerson TV/DVD/VHS combo to the Kids' Club, this has an approximate value of \$50.00.

5. Resolution to Establish the Dollar Limits for Blanket Certificates:

WHEREAS, Ohio Revised Code, Section 5705.41 (D) allows fiscal officers to prepare so-called "blanket" certificates for a sum not exceeding an amount established by resolution or ordinance adopted by the members of the legislative authority against any specific line item account over a period not extending beyond the end of the fiscal year;

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Grandview Heights City School District shall establish the dollar limit for blanket certificates not to exceed \$100,000.00.

6. ESCCO Classroom Facilities Lease Agreement: Approve the Educational Service Center of Central Ohio Classroom Facilities Lease Agreement for the 2011-2012 school year, as contained as an addendum item to these minutes.

Mr. Kessler seconded the motion.

On roll call, the members voted as follows: Lithgow, yes; Douglass, yes; Kessler, yes; Peters, yes; Clifford, yes. 5 yes.

The president declared the motion carried.

Buildings and Grounds (VII-D): There were no items of buildings and grounds to be discussed at this time.

Personnel (VII-E): The superintendent recommended the approval of thirteen items of personnel.

MOTION 11-100: Mrs. Clifford moved to approve the following items of personnel.

1. Change in Employment Status: Approve the following changes in employment status for the 2011-2012 school year:
 - a. Carolyn Hatcher from .80 FTE to .83 FTE
2. Advancement on Teacher's Salary Schedule: The following teachers, having completed the required course work, be granted advancement on the salary schedule for the 2011-2012 school year:
 - a. Caitlin Craig, eligible for Class IV, Step 1, \$22,148.00 (.50 FTE)
 - b. Lori Downer, eligible for Class VI, Step 17, \$84,740.00
 - c. Christine France, eligible for Class VII, Step 23, \$54,310.20 (.60 FTE)
 - d. Sarah Hoepf, eligible for Class V, Step 8, \$30,814.50 (.50 FTE)
 - e. Melissa Miglesz, eligible for Class VII, Step 6, \$61,629.00
 - f. Emily Meister, eligible for Class IV, Step 8, \$49,553.49 (.83 FTE)
 - g. Angela Pharion, eligible for Class VI, Step 18, \$84,740.00
 - h. Megan Shea, eligible for Class IV, Step 2, \$46,222.00
3. Extended Unpaid Parental Leave: Approve an extended unpaid parental leave for Bethany Black for the second semester of the 2011-2012 school year.
4. Unpaid Leave of Absence: Approve an unpaid leave of absence for Karl Beem beginning September 6 through September 12, 2011.
5. Classified Employee: Approve the following classified employees for the 2011-2012 school year:
 - a. Thom Hausler, Paraprofessional Teacher Assistant, effective August 16, 2011, Step 4, \$15.78 per hour/6 hours per day
6. Supplemental Duty Contracts: Approve employment of the following persons on supplemental duty contracts for the 2011-2012 school year, effective date August 17, 2011:
 - a. Jeri Hendricks, Wednesday School, \$20.00 per hour
 - b. Jo Lee, Wednesday School, \$20.00 per hour

- c. Tony Thivener, Wednesday School, \$20.00 per hour
- d. Greg Wieland, Wednesday School, \$20.00 per hour
- e. Elizabeth McClellan, Site Supervisor, \$20.00 per hour
- f. Linda Jokiniemi, 5th Grade Camp, Class X, \$192.59
- g. Linda Jokiniemi, 6th Grade Camp, Class IX, \$288.89
- h. Betsy Moutvic, Outdoor Education Asst., Class VII-3-M, \$1,925.90
- i. Kristi Jump, Student Council Advisor from 1.00 FTE to .50 FTE, \$1,348.13
- j. Katherine Kelsey, Art Club Advisor, HS, Class VIII-2-8, \$1,155.54
- k. Hillary Billups, Fall Play Director, HS, Class III-2-7, \$4,044.39
- l. Bethany Black, Freshman Class Advisor, Class VIII-1-2, \$770.36
- m. RaeAnna Wieland, Sophomore Class Advisor, Class VIII-1-4, \$770.36
- n. Jill McNaughton, Junior Class Advisor, Class VI-2-5, \$1,925.90
- o. Kevin Richards, Senior Class Advisor, Class VI-3-M, \$2,311.08
- p. Jo Lee, In The Know Advisor, Class VIII-1-3, \$770.36
- q. Steve Hedge, French Club Advisor, Class VIII-3-10, \$1,540.72
- r. Carmen Mendoza, Spanish Club Advisor, Class VIII-3-10, \$1,540.72
- s. Scott Heath, Marching Band Asst., Class IV-3-M, \$4,236.98
- t. Kie Watkins, Marching Band Director, Class I-3-M, \$6,740.65
- u. Andrew Grega, Vocal Music Director, Class I-3-M, \$6,740.65
- v. Andrew Grega, Musical Director, Class IV-3-M, \$4,236.98
- w. Hillary Billups, Artistic Director Musical, Class V-2-7, \$2,888.85
- x. Kie Watkins, Pep Band Director, Class VII-3-10, \$1,925.90
- y. Joe Hecker, Chess Club Advisor, Class VIII-3-M, \$1,540.72
- z. Kristi Urig, Key Club Advisor, Class VI-1-2, \$1,540.72
- aa. Emily Meister, National Honor Society, Class VII-1-1, \$577.77 (.50 FTE)
- bb. RaeAnna Wieland, National Honor Society, Class VII-1-2, \$577.77 (.50 FTE)
- cc. Mark Johnson, Newspaper Advisor – 1st Semester, Class VII-2-8, \$1,540.72
- dd. Mark Johnson, Newspaper Advisor – 2nd Semester, Class VII-2-8, \$1,540.72
- ee. Greg Wieland, Science Club Advisor, Class VIII-3-M, \$1,540.72
- ff. Sue Godez, Science Competition Coordinator, Class III-3-M, \$4,005.87 (.80 FTE)
- gg. Katherine Kelsey, Yearbook Advisor, Class IV-2-8, \$3,274.03
- hh. Rachel Smith, Student Council Advisor, Class IV-1-3, \$1,348.13 (.50 FTE)

7. Building Stipends: Approve the following building stipends for the 2011-2012 school year:

a. High School

Mark Johnson	Building Leadership Team	\$300.00 - .50 FTE
Steve Hall	Building Leadership Team	\$300.00 - .50 FTE
Jason Peters	Building Leadership Team	\$300.00 - .50 FTE
Rob Ballinger	Building Leadership Team	\$300.00 - .50 FTE
Eric Pickering	Building Leadership Team	\$300.00 - .50 FTE
Kie Watkins	Building Leadership Team	\$300.00 - .50 FTE
Kevin McCarthy	Building Leadership Team	\$300.00 - .50 FTE
Kelly Anders	Building Leadership Team	\$300.00 - .50 FTE
Jo Lee	Building Leadership Team	\$300.00 - .50 FTE
Andrew Grega	Building Leadership Team	\$300.00 - .50 FTE
Jill McNaughton	Mentoring Coordinator	\$1,000.00 – 1.00 FTE
Emily Meister	Study Table	\$1,000.00 – 1.00 FTE

8. Substitute Employees: Approve the following certified substitutes for the 2011-2012 school year:

- a. Erica Carlson
- b. Kathy Mayer

Approve the following classified substitutes for the 2011-2012 school year:

- a. Caitlin Craig Secretary and Teacher Assistant, effective August 17, 2011
 - b. Kathy Mayer Teacher Assistant
9. Child Care Program: Approve the following for the Child Care Program for the 2011-2012 school year:
- a. Maria Kestner change from 4.5 to 6.0 hours per day, effective August 17, 2011

Ms. Peters seconded the motion.

On roll call, the members voted as follows: Kessler, yes; Peters, yes; Douglass, yes; Clifford, yes; Lithgow, yes. 5 yes.

The president declared the motion carried.

MOTION 11-101: Ms. Peters moved to approve the following items of personnel.

10. Edison Intermediate/Middle School Principal: Extend the contract of Principal Robert Baeslack at current salary. Contract extension to run from September 20, 2011 through July 31, 2015.
11. Director of Curriculum and Professional Development: Extend the contract of Director of Curriculum and Professional Development Mary K. Maxfield at current salary. Contract extension to run from September 20, 2011 through July 31, 2015.
12. Stevenson Elementary Principal: Extend the contract of Principal Brian Bowser at a salary of \$94,500.00. Contract extension to run from September 20, 2011 through July 31, 2015.
13. Food Service Director: Approve a one-time, 3% of base salary increase to Carol Hamilton, Food Service Director, based on the positive fiscal position of the food service cost center at the end of Fiscal Year 2011.

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Kessler, yes; Peters, yes; Douglass, yes; Clifford, yes; Lithgow, yes. 5 yes.

The president declared the motion carried.

Mr. O'Reilly and members of the Board noted the high quality of the Districts' administrators and thanked them for their dedication and hard work.

Co/curricular Activities (VII-F): There was one item of co/curricular activity to be considered at this time.

MOTION 11-102: Mr. Douglass moved to approve the following item of co/curricular activity at this time.

1. Volunteers: Approve the following volunteer for the 2011-2012 school year:
 - a. Mary-Kathleen Clifford

Mr. Kessler seconded the motion.

On roll call, the members voted as follows: Clifford, abstain; Douglass, yes; Peters, yes; Lithgow, yes; Kessler, yes. 4 yes; 1 abstain.

The president declared the motion carried.

MOTION 11-103: Mr. Douglass moved to approve the following item of co/curricular activity at this time.

1. Volunteers: Approve the following volunteer for the 2011-2012 school year:

- b. Kristine Dilley
- c. Tyler Fitzgerald
- d. Fouzi Haj Abed
- e. Jill Hofmans
- f. Amy Jackson
- g. James Jackson
- h. Dorothy Keil
- i. Lynn Longbrake
- j. Melanie Luckenbach
- k. Jamie Martinsek
- l. Robert Myers
- m. Sarah Myers
- n. Matthew Palmisciano
- o. Colin Todd

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Clifford, yes; Douglass, yes; Peters, yes; Lithgow, yes; Kessler, yes.
5 yes.

The president declared the motion carried.

Other Business (VII-G): There were no items of other business to be discussed at this time.

Items for Discussion (VIII): The Board considered the following item at this time.

- 1. Superintendent's 2011-2012 Goals: Members of the Board considered the superintendent's 2011-2012 goals.

MOTION 11-104: Mr. Douglass moved to approve the superintendent's 2011-2012 goals, as contained as an addendum item to these minutes.

Ms. Peters seconded the motion.

On roll call, the members voted as follows: Clifford, yes; Douglass, yes; Peters, yes; Lithgow, yes; Kessler, yes.
5 yes.

The president declared the motion carried.

Executive Session (IX): The Board did not consider entering into executive session at this time.

Adjournment (X): President Lithgow called for a motion to adjourn.

MOTION 11-105: Mrs. Clifford moved to adjourn.

Mr. Kessler seconded the motion.

On roll call, the members voted as follows: Clifford, yes; Peters, yes; Lithgow, yes; Douglass, yes; Kessler, yes.
5 yes.

The president declared the motion carried and the meeting adjourned at 8:58 p.m.

ATTEST: _____
President Treasurer