

RECORD OF PROCEEDINGS

MINUTES OF THE GRANDVIEW HEIGHTS CITY BOARD OF EDUCATION

Regular Meeting August 12, 2008

The Grandview Heights City School Board met in regular session pursuant to the rules section 3313.15 of the Ohio Revised Code at the John Glenn Community Center with Mrs. McLeod in the Chair. Addendum items to these minutes are contained herein and are a part of these minutes. The agenda prepared for this meeting immediately follows these minutes. The Board of Education endeavors to prepare audio tape recordings of its regular meetings. The tape recording of this meeting is on file at the Office of the Board of Education.

Call to Order (I): President McLeod called the meeting to order at 7:30 p.m.

Roll Call (II): The following persons were present:

Members Present:

Suzanne McLeod, President
Gary Heydinger, Member
Anita Keller, Member
Kathy Lithgow, Member
Joanne Peters, Member (5)

Others Present:

Edward O'Reilly, Superintendent of Schools
Bob Baeslack, EIMS Principal
Kathy Binau, Director of Pupil Services
Brian Bowser, Stevenson Principal
Cathryn Chellis, District Technology Director
Nancy Kukla, Visitor
Pam Patterson, EIMS Teacher
Jesse Truett, High School Principal
Dee Turner, Child Care Director
Alan Froman, Grandview This Week
David Knisley, Treasurer

Pledge of Allegiance and Silent Meditation (III): President McLeod led the Pledge of Allegiance and silent meditation.

Recognition of Guests and Hearing of the Public (IV-A): President McLeod asked if anyone wished to address the Board at this time. There was no one.

Minutes (V): President McLeod asked if there were any corrections, additions, or deletions to the minutes of the previous meetings.

MOTION 08-084: Dr. Heydinger moved to approve the minutes of the July 8, 2008, regular meeting, the July 10, 2008, special meeting, and July 14, 2008 special meetings as presented by the treasurer.

Ms. Lithgow seconded the motion.

On roll call, the members voted as follows: McLeod, yes; Peters, yes; Heydinger, yes; Keller, yes; Lithgow, yes. 5 yes.

The president declared the motion carried.

Treasurer's Report (VI-A): Mr. Knisley reviewed the following financial information at this time.

MOTION 08-085: Mrs. Keller moved to approve the following financial items.

1. July financial reports at they are contained as addendum items to these minutes.
2. Payment of July bills. (Motion 08-003 authorized the payment of all bills as they are due).
3. Investments for the month of July 2008. (Motion 08-003 authorized the investment of funds).

Ms. Peters seconded the motion.

On roll call, the members voted as follows: Peters, yes; Heydinger, yes; Keller, yes; Lithgow, yes; McLeod, yes. 5 yes.

The president declared the motion carried.

Board Reports (VI-B):

Joanne Peters - Legislative Liaison: Ms. Peters reported that early September is the next scheduled legislative committee meeting. Mr. O'Reilly and President McLeod recently attended an evening meeting with legislative candidates to discuss various educational and other issues. Steve Stivers and Mary Jo Kilroy were featured guests.

Anita Keller - Student Liaison: Mrs. Keller reported that the OSBA Capital Conference will be held in November. She encouraged members to participate.

Child Care Report (VI-C): Mrs. Turner reported that last Friday concluded their program year. She will review the activities of the year with the goal of making improvements. The agenda addendum item contains additional information. She reported on new staff members in the child care program. Participation is up.

Buildings and Grounds (VI-D): Mr. O'Reilly reported that many have said that the condition of the building and grounds is excellent. Several facility projects are currently in progress. Additional security measures are being implemented near the child care program area at Stevenson Elementary.

Technology Report (VI-E): Ms. Chellis reported that some network items will need to be considered as a result of the VOIP telephone system installation.

Curriculum Report (VI-F): See addendum item to the agenda.

Superintendent's Report (VI-G): The superintendent reported on the following items.

2. Dual Enrollment: Mr. O'Reilly reported on dual enrollment. French 5 and Spanish 5 credit can be obtained at level 104 at Columbus State Community College. With that, the students will be deemed to have credit for level 101, 102 and 103 creating a very high value for the tuition students would need to pay to the college. Mr. O'Reilly fielded questions from members of the Board.
1. Charting our course: Mr. O'Reilly reported on "Charting our course". Are we doing the right thing as a school district. Keeping the end in mind (high school graduate), the question is what does the District need to provide to students during their school career. The School District administrators are considering these issues. Mr. O'Reilly reviewed a Power Point presentation

that provided more in depth considerations. September 10 will be an opportunity for community members to have input into determine what our graduates should have. Staff members and students will also have opportunity to participate in the process. A final report should be available by the end of the first semester. Mr. O'Reilly fielded questions from members of the Board.

Mr. O'Reilly also reported on how the School District is not anticipating state revenue as a result of the new KENO lottery game.

Curriculum & Instruction (VII-A): There was one item of curriculum and instruction to be considered at this time.

MOTION 08-086: Ms. Peters moved to approve the following item of curriculum and instruction.

1. Field Trip: Approve a field trip for the high school cross-country team to Chicago. Approximately twenty-two students will participate in the Sean Earl Loyola Lakefront Invitational. The trip is scheduled for September 26 through September 28, 2008. The students will be accompanied by six chaperones and will travel by vans and vehicles driven by parents. The approximate cost is \$150.00 per student.

Dr. Heydinger seconded the motion.

On roll call, the members voted as follows: Heydinger, yes; Keller, yes; Lithgow, yes; McLeod, yes; Peters, yes.

5 yes.

The president declared the motion carried.

Board Policy and Procedure (VII-B): The superintendent recommended the approval of two items of board policy and procedure at this time.

MOTION 08-087: Ms. Lithgow moved to approve the following items of board policy and procedure.

1. Board Policy Revision Adoption: Adopt the Promotion, Academic, Acceleration, Placement and Retention Policy that was reviewed at the July Board meeting and is contained as an addendum item to these minutes.
2. Adoption of R. L. Stevenson Elementary School Student Handbook: Adopt the R. L. Stevenson Elementary School Student Handbook for the 2008-2009 school year as presented.

Ms. Peters seconded the motion.

On roll call, the members voted as follows: Keller, yes; Lithgow, yes; McLeod, yes; Heydinger, yes; Peters, yes; 5 yes.

The president declared the motion carried.

Business and Finance (VII-C): The superintendent recommended the approval of four items of business and finance at this time.

MOTION 08-088: Mrs. Keller moved to approve the following items of business and finance.

1. District Cashiers: Authorize the following personnel as District Cashiers for the 2008-2009 school year:
 - a. Stevenson Elementary Lue Bauer, Secretary
 - b. Edison Intermediate Shelley Ausham, Secretary

- c. G.H. Middle School Judy Hauenstein, Secretary
- d. G.H. High School Teresa Clayton, Secretary
- e. Athletic Department Kathy Kinnard, Athletic Director
- f. Athletic Department Elizabeth Elder, Secretary
- g. Child Care Program Diane Turner, Director
- h. Child Care Program Laura Harkleroad, Team Leader
- i. Food Service, TAE/MS Christine Wakefield, Cook
- j. Food Service, TAE/MS Jacqueline Ross, Cook
- k. Food Service, TAE/MS Karen Groh, Cook
- l. Food Service, RLS Karl Beem, Cook
- m. Food Service, RLS Nancy Stanton, Cook
- n. Food Service, HS Mary Arthurs, Cook
- o. Food Service, HS Jackie Ross, Cook
- p. Board of Education Sandra Kipp, Secretary
- q. Treasurer's Office Sue Greenlee, Accounts Payable

- 2. Free and Reduced Price Lunch Program for 2008-2009: Approve our participation in the direct certification agreement with the State Department of Education and the Ohio Department of Human Services for students on free and reduced price lunches.
- 3. National School Lunch Program: Approve our participation in the National School Lunch Program for the 2008-2009 school year.
- 4. Disposal of Equipment/Furniture: Approve the disposal of the items listed below:
 - a. Food Services
 - 001871 Blodgett Convection oven broken
 - 001872 Blodgett Convection oven broken
 - b. Board of Education
 - 001042 IBM Typewriter broken

Dr. Heydinger seconded the motion.

On roll call, the members voted as follows: Lithgow, yes; McLeod, yes; Peters, yes; Heydinger, yes; Keller, yes. 5 yes.

The president declared the motion carried.

Buildings and Grounds (VII-D): There were no items of buildings and grounds to be considered at this time.

Personnel (VII-E): The superintendent recommended the approval of eleven items of personnel at this time.

MOTION 08-089: Ms. Lithgow moved to approve the following items of personnel.

- 1. Medical Leave of Absence: Approve a medical leave of absence for Timothy Newkirk in accordance with the federal Family and Medical Leave Act (FMLA) for up to twelve weeks beginning June 11, 2008. Portions of this leave may be paid using accumulated sick, personal and/or vacation leave.
- 2. Unpaid Leave of Absence: Approve an unpaid leave of absence for Julie Bowen in accordance with the federal Family and Medical Leave Act (FMLA) for up to six weeks beginning August 25, 2008.

3. Advancement of Teachers' Salary Schedule: The following teachers, having completed the required course work; be granted advancement of
- a. Kristi Jump, eligible for Class IV, Step 6
 - b. Barbara McCauley, eligible for Class IV, Step 20
 - c. Douglas Page, eligible for Class VI, Step 13
 - d. Linda Teach, eligible for Class IV, Step 16
4. One-Year Limited Contract: Approve the following one-year limited contract for the 2008-2009 school year:
- a. Jo Ellen Lee, Chemistry/Physics High School, Class IV, Step 1, 1.00 FTE, \$42,265.00
5. Supplemental Duty Contracts: Approve the following supplemental duty contracts for the 2008-2009 school year:
- a. Kyle Copeland, Football Asst. Coach, Class IV, Step 2-5, \$3,123.92
 - b. Rick Haines, Football Asst. Coach MS, Class IV, Step 1-2, \$1,697.84 (.66 FTE)
 - c. Colin Todd, Soccer Boys Asst. Varsity Coach, Class V, Step 1-1, 2,205.12
 - d. Jim Kane, Soccer Boys JV Coach, Class V, Step 1-2, \$2,205.12
 - e. Brian Neidenthal, Soccer Boys Head Coach, Class II, Step 2-8, \$4,226.48
 - f. Jamie McIntyre, Soccer Girls JV Coach, Class V, Step 1-1, \$1,455.38 (.66 FTE)
 - g. Bradley Shaffer, Volleyball 7th Grade Coach, Class IV, Step 1-3, 2,572.64
 - h. Lindsay Shankle, Volleyball 8th Grade Coach, Class IV, Step 1-1, 2,572.64
 - i. Thomas Moore, Soccer Girls JV Coach, Class V, Step 3-M, \$1,249.57 (.34 FTE)
 - j. Thomas Moore, Soccer Girls Asst. Varsity Coach, Class V, Step 3-M, \$1,249.57 (.34 FTE)
 - k. Terry Eisele, Soccer Girls Asst. Varsity Coach, Class V, Step 2-7, \$1,819.22 (.66 FTE)
6. 2008 Extended School Year Contract: Approve the following staff member for 2008 ESY. This position was previously approved without staff member selected.
- a. ESY Instructional Services for one student:
14-18 hours total
Naome Allison
\$31.69 per hour
7. Classified Employee: Approve employment of the following for the 2008-2009 school year:
- a. Emanuel Maniatis, Technology and Network Specialist Assistant, Step 10 (\$23.06/hour), 8 hours per day, 12-month employee work calendar, effective August 13, 2008
8. Substitute Teacher Coordinator: Approve employment of Judy Martling as Substitute Teacher Coordinator for the 2008-2009 school year, \$5,925.00,

the sala

effective August 26, 2008.

9. Substitute Employees: Approve the list of substitute teachers for the 2008-2009 school year as it appears as and addendum item to these minutes.

Approve the following list of classified substitute employees for the 2008-2009 school year:

- | | | |
|----|------------------|---------------------------------|
| a. | Tracy Liberatore | Secretary and Teacher Assistant |
| b. | Robin Pickering | Secretary and Teacher Assistant |
| c. | Melanie Lewis | Secretary and Teacher Assistant |
| d. | Wanda Herl | Secretary and Teacher Assistant |
| e. | Stacey Bergman | Secretary and Teacher Assistant |
| f. | Melissa Zralik | Secretary and Teacher Assistant |
| g. | Sharon Hatem | Secretary and Teacher Assistant |
| h. | Lisa Collier | Secretary |
| i. | DeAnne Krouse | Teacher Assistant |
| j. | Amy Day | Teacher Assistant |
| k. | Michael Mintos | Teacher Assistant |
| l. | Carolyn Williams | Teacher Assistant |
| m. | Sonya Feathers | Teacher Assistant |
| n. | Teresa Bandy | Teacher Assistant |
| o. | Julienne Long | Teacher Assistant |
| p. | Melissa Bender | Teacher Assistant |
| q. | Patricia Rhoads | Teacher Assistant |
| r. | Kaitlin Beeble | Teacher Assistant |
| s. | Joann Frabott | Food Service |
| t. | MaryAnn Olvera | Food Service |

10. Child Care: Approve the following Child Care employees for the 2008-2009 school year:

- a. Team Leaders, effective August 18, 2008:
- | | |
|------------------|------------------------|
| Laura Harkleroad | 8 hours/day |
| Sherri Derby | 6 hours/day |
| Amy Kooyenga | 4 hours/day |
| Trisha Gibson | 1.5 hours/day (Step 9) |
| Kelly Miller | 5.5 hours/day |
- b. Recreation Leaders, effective August 18, 2008:
- | | |
|-------------------|----------------------|
| Maria McCallister | 4 hours/day |
| Barbara Scott | 4 hours/day |
| Edilia Falasca | 4 hours/day |
| Karen Moravek | 4 hours/day (Step 2) |
| Rachel Meissner | 2 hours/day |
- c. Recreation Leader Substitutes
- Katie Rill
Peggy Swope
Shelly Bloom
Britny Parsons

Stacey Brunst
Jennifer Rill

- d. Step Change, effective September 1, 2008: Kelly Miller, from Step 10 to Step 11
 - e. Change in Employment Status: Virginia Ponzani from Recreation Leader, Step 4 to Team Leader, Step 4, 4 hours/day and effective August 18, 2008
11. Resignation: Accept the following resignation for the 2008-2009 school year:
- a. Mary Arthurs, Food Services, effective at the end of the day August 22, 2008

Ms. Peters seconded the motion.

On roll call, the members voted as follows: McLeod, yes; Peters, yes; Heydinger, yes; Keller, yes, Lithgow, yes. 5 yes.

The president declared the motion carried.

Cocurricular and Extracurricular Activities (VII-F): There was one item of cocurricular and extracurricular activities to be considered at this time.

MOTION 08-090: Dr. Heydinger moved to approve the following item of cocurricular and extracurricular activities at this time.

- 1. Volunteers: Approve the following volunteers for the 2008-2009 school year:
 - a. Joshua Baker, Football HS
 - b. James Proctor, Football HS

Mrs. Keller seconded the motion.

On roll call, the members voted as follows: Peters, yes; Heydinger, yes; Keller, yes; Lithgow, yes; McLeod, yes. 5 yes.

The president declared the motion carried.

Other Business (VII-G): The board considered one item of other business at this time.

MOTION 08-091: Mrs. Peters moved to approve the following item of other business.

- 1. OSBA Annual Business Meeting: Select Mrs. Keller as delegate to attend OSBA Annual Meeting on November 11, 2008, with Ms. Lithgow serving as alternate.

Ms. Lithgow seconded the motion.

On roll call, the members voted as follows: Heydinger, yes; Keller, yes; Lithgow, yes; McLeod, yes; Peters, yes. 5 yes.

The president declared the motion carried.

Items for Discussion (VIII): The following items for discussion were considered at this time.

- A. Annual Report: Mr. O'Reilly reported that the District already meets the letter of the law requiring an annual report. This is met by the financial information placed on the District's web site and by the issuance of the report card of the District from the Ohio Department of Education. Mr.

